

Military Surface Deployment and Distribution Command

Customer Advisory

July 12, 2021

CA-21-07-12/0068

Subject: SDDC Shipper Session 26 August 2021

Purpose: To train ITOs and others in submitting a 1085 and shipper responsibilities when shipping AA&E.

On 26 August 2021 at 1300 Central Time, SDDC G3, Domestic Movement Support, Special Requirements Branch (SRB), and Defense Transportation Tracking System (DTTS) Branch will host a shipper session focused on submitting a 1085 and shipper responsibilities when shipping AA&E. Training will be provided by SDDC G3, G6, and TRANSCOM.

The target audience for this session are ITOs and DoD Freight Specialists responsible for processing AA&E shipments and units with large moves through the DTS. Training will be provided via TEAMS.

Be Advised: Participants must register for the Shipper Session prior to 23 August 2021.

To register, DOD shippers should visit:

<https://sddc.aep.army.mil/sites/G3/apps/shipperSession/default.aspx>.

Select the "Shipper Session Schedules" tab, then select the appropriate "Fiscal Year" header to expand the menu. Participants should select the session(s) he/she wishes to register for. All scheduled Shipper Sessions for the year are posted here and shippers may register for more than one session (dates, time and topics are subject to change).

Participants should enter their "Point of Contact Information" and then click save.

The Shipper Session will be conducted in TEAMS. TEAMS information will be emailed to all registered participants on 25 August 2021.

Detailed Shipper Session Registration Login Instructions are included below.

POC: SDDC G3 Domestic Freight Services Branch:

usarmy.scott.sddc.mbx.g3-domestic-freight-services-branch@mail.mil

Expiration: 27 Aug 2021

Shipper Session Registration Login Instructions

Step 1 → Use this link:

<https://sddc.aep.army.mil/sites/G3/apps/shipperSession/default.aspx>

Participants will be directed to the main screen to register.

The screenshot shows the 'Shipper Session Schedules' page. At the top, there is a search bar labeled 'Find an item'. Below it, a table header lists columns: Register, Shipper Session Date, Start Time, Stop Time, Registration Cutoff Date, and Topic. The table is currently filtered by 'Fiscal Year : 2019 (1)'. A blue arrow labeled 'Step 2' points to a 'Select FY' button next to the 'Fiscal Year : 2018 (5)' option.



Download Instructions:

To download a copy of a presentation for a Shipper Session: Right mouse click on the file Name, select "Save target as..." from the popup menu, and then save the file to your desired location.

The screenshot shows the 'Shipper Session Schedules' page with the 'Fiscal Year : 2018 (5)' section expanded. A blue arrow labeled 'Step 3' points to the 'Register View' link in the first row of the table. A text box says 'Register: Find the desired session and click on the "Register" button.'

Register	Shipper Session Date	Start Time	Stop Time	Registration Cutoff Date	Topic
Register View	1/25/2018	13:00	15:00	1/22/2018 12:00 PM	Negotiations
					Spot Bid
					Cost Disputes
					Carrier Performance
					Shipping sensitive Items SRC/ CIIC codes, etc.
					Carrier's refusing a shipment due to tender rates issues
Register View	5/24/2018	13:00	15:00	5/21/2018 12:00 PM	Domestic Transportation Contract and ITV
Register View	7/26/2018	13:00	15:00	7/23/2018 12:00 PM	Defense Transportation Tracking System (DTTS) include CMOS DTTS interface

Step 4

Enter POC Information: Use the drop down to select Prefix, Branch-Agency and Employee Type.

Shipper Session Registration Form

Shipper Session Date: 1/25/2018					
Prefix *	<input type="text"/>	First Name *	<input type="text"/>	Last Name *	<input type="text"/>
Phone Number *	<input type="text"/>	Email Address *	<input type="text"/>	Job Title *	<input type="text"/>
Branch-Agency *	Central Security Service (CSS)	Employee Type *	<input type="text"/>		
Number of Participants *	<input type="text" value="1"/>				

Note: All times are Central Time (

Registration Cutoff Date	Shipper Session	Start Time	Stop Time	Topic
1/22/2018 12:00 PM	1/25/2018	13:00	15:00	Negotiations
				Spot Bid
				Cost Disputes

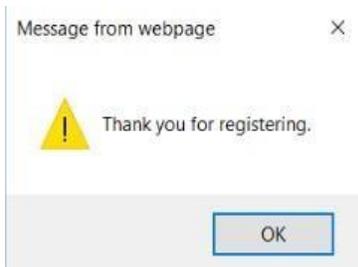
Step 5

Number of Participants: If planning for more than one individual from a shipping activity to participate (i.e., in a conference room or office setting), only one person is required to register, but the total number of participants must be annotated. This will allow for an accurate count of participants.

Step 6

Click on the "Save" button.

Step 7



Registration is complete. Click "OK".